

**EDUCATION FOUNDATION
FALL QUARTERLY MEETING
MINUTES
ADMINISTRATION BUILDING BOARD ROOM
Wednesday, October 23, 2019
Meeting began at 12:11**

- I. Invocation was given by Joee Gainer
- II. Minutes of Previous Meeting
- III. Reports and Possible Action Items
 - A. Financial Reports
 - 1. Quarterly Financial Reports
 - 2. Update on Reforming of Foundation
 - 3. Proposal of annual budget
 - B. Dual Credit Enrollment Report
 - C. Employee Campaign Report
 - D. Board Terms, Resignations, Recommendations of New Members, and election of New Officers
 - E. Fundraising Report
 - F. Foundation Board Policy

- V. Other Business

- VI. Information Items
 - A. Calendar

January 22, 2020 Winter Quarterly Meeting
April 22, 2020 Spring Quarterly Meeting
June 10, 2020 Summer Quarterly Meeting

Meeting adjourned at 1:42

Mission

In partnership with area organizations, the Everman ISD Education Foundation financially supports students and staff in the enhancement of educational opportunities that enable students to be life-long learners, prepared to compete in a global society.

We achieve our mission by:

- *Providing 100% dual credit funding for all scholastically qualified students to attend academic and advanced technical college courses.*
- *Awarding competitive college scholarships through specified endowments.*
- *Funding educational projects proposed by teachers that provide technology and enhance creativity in the classroom.*

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Janet Wynne

In Re: Minutes of June 5, 2019 Meeting

The proposed minutes of the June 5, 2019, Foundation Meeting are included in your packet for your consideration and review. The minutes were also emailed to you this summer for your review and electronic records.

RECOMMENDATION: Approve minutes of June 5th Board meeting as proposed.

The minutes were approved as presented.

Motion: Milligan

Second: Turntine

Vote: unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Janet Wynne

In Re: Quarterly financial report, update on reforming of Foundation, and adoption of annual budget

Mr. Gainer will present the following reports at the meeting:

1. Quarterly financial report

May 1, 2019-Sept 30, 2019 – the bulk of activity is golf tournament and some scholarship payments.

The Community Foundation 16% up. The question was asked if the foundation can get on their list to be an organization to which people can donate. Mr. Gainer replied that we could after the foundation gets the determination letter and may want to wait until the Foundation reaches 1 million and invest with the Community Foundation over \$600,000

2. Update on reforming of Foundation

Three other companies filed when the Foundation did, and one has rolled off about 6 weeks ago (Sept 6) Mr. Gainer feels like the end is in sight for the Foundation to get our determination letter. Mr. Gainer is ready to open the bank account in the name of Everman Education Foundation. He recommended the President and Treasurer to be the signers. The bylaws do not require a dual signature check. It was recommended that the bank account remain at Compass. The question was raised about who does the bank reconciliation. Mr. Gainer shared that he and Ms. Simms in his department reconcile monthly. Ms. Wynne reported that the by laws require a Foundation annual audit conducted by a Foundation directors' committee.

3. Proposed annual budget

Mr. Gainer would like to move the annual budget to a calendar schedule. He recommended that adoption of the annual budget will be tabled until Jan. meeting

RECOMMENDATION: Approve reports as presented. Approve annual budget

The Board approved the following motion: approve reports as presented, create bank account under Everman Education Foundation name, and table proposed annual budget until the January meeting.

First: Marlow

Second: Turntine

Vote: unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Janet Wynne

In Re: Dual Credit Enrollment Report

Ms. Hollarn will present the fall dual credit enrollment report.

RECOMMENDATION: Approve dual credit report as presented.

Ms. Hollarn was not in attendance at the meeting due to illness. Dr. Milligan gave report on the dual credit numbers. The number of dual credit students has increased from 36 in the last year to 47 this year. He reported an increase in both junior and senior students. Technical dual credit student numbers are increasing as well.

The dual credit report was approved as presented.

First: Turntine

Second: Bryant

Vote: unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Maggie Stevens and Janet Wynne

In Re: Fall Employee Campaign

The fall employee campaign was conducted by Ms. Stevens and Ms. Wynne. The final amount raised will be reported at the meeting. The employees continue to collectively raise the largest amount for the Foundation.

Item is report only. No action is needed.

Ms. Wynne reported that the EISD employees continue to be collectively the Foundation's largest donors. This year's preliminary amount on the date of the meeting was \$74,590 and the campaign was not closed on that date. It was recommended by the Board that a thank you gesture such as donuts and orange juice be provided to the campuses and offices. The coordinators will develop a thank you gesture to the employees on behalf of the Directors.

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Janet Wynne

In Re: Board Terms, Recommendations of New Members, and Election of New Officers

We have received resignation from Delretha Randel. Additionally, Alan Umholtz and Jason Miller are no longer employees of the district.

The following are recommendations for the Foundation Board. Mr. Kentrel Phillips is the Chief Officer of Secondary Schools in EISD. Dr. Mario Layne is the principal of Joe C Bean High School in EISD. There are information sheets included in your packet.

The annual election of officers will be conducted at the meeting. The offices are as follows: President, Secretary, and Treasurer.

Each year we have election of officers. Currently Ms. Woodward is President, Ms. Bryant is Secretary and Mr. Gainer is Treasurer.

Ms. Wynne will research by laws and see how school employees that no longer work in district and are on the board due to their position, how do we have them resign their position.

RECOMMENDATION: Accept Delretha Randal resignation. Approve new board members and the slate of officers as determined by the Board

The Board voted to accept Ms. Randel's resignation. Ms. Wynne asked the Board to table action on Mr. Miller and Mr. Umholtz's resignation. Both men served on the Board due to employment in EISD. Both had terminated employment with EISD, but had not presented a resignation letter to the Foundation. Ms. Wynne asked for time to research the by-laws on the handling of removal of former employees who have not expressed an interest in continuing to serve on the Board. She will report on this item at the January meeting. She also moved to table election of officers to January.

Motion: Turntine

Second: Marlow

Vote: unanimous



Everman ISD Education Foundation

Recommendation for Foundation Board Member

Name	Kentrel Phillips
Address	6839 Landing Dr. Grand Prairie, TX
Phone Number	214-552-6905
Email address	kphillips@eisd.org
Current Employment	Everman ISD
Statement of Interest in working with Everman Education Foundation	I would to be a part of the foundation to continue the work of provide students with resources that will give them the greatest chance of success.
Experience in working with nonprofit organizations or community organizations	I have done work with a few non-profit organizations over the years. I worked with the Boys & Girls Club for over two years.
Three References including email addresses	1. Dr. Mya Asberry masberry@eisd.org 2. Dr. Felicia Donaldson fdonaldson@eisd.org 3. Dr. Curtis Amos camos@eisd.org



Everman ISD Education Foundation

Recommendation for Foundation Board Member

Name	Mario Layne
Address	116 Shoreside Trail Waxahachie, TX 75165
Phone Number	817-525-0647
Email address	mlayne@eisd.org
Current Employment	Principal, Everman High School
Statement of Interest in working with Everman Education Foundation	It is with great pride that I submit this document to be a member of the Everman Education Foundation Board. I believe that my years of experience and relationships in the district can be an asset.
Experience in working with nonprofit organizations or community organizations	I have been the Vice- President of Waxahachie Football Booster Club for one year. I am also member (active) of Fort Worth Area Alliance of Black School Educators.
Three References including email addresses	1. Vicki Harper, Vickiharper@ymail.com 2. Dr. Cherie Washington Cherie.washington@fwisd.org 3. Mr. Oscar Adaris, Oscar.adaris@fwisd.org

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Maggie Stevens

In Re: Fundraising activities

Ms. Stevens will present a report on the fundraising activities.

Item is report only. No action is needed.

Ms. Stevens reported that the Foundation made \$18,108.11 from the golf tournament held in July.

Ms. Stevens reported the annual Foundation dinner will be held at The Chateau at Forest Park on Thursday, February 27th. There was discussion regarding DJ, dancing, auction process, and dinner/bar.

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: October 23, 2019

To: Board of Directors

From: Maggie Stevens and Janet Wynne

In Re: Final review and adoption of Foundation Board Policy Book

At the June meeting, a draft of the Everman Foundation Board Policy Book was distributed and discussed. It was decided at that time, to table adoption of the policy until the Board Directors had an opportunity to review it more closely. The policy book was given to the Board at the June meeting, an electronic copy was emailed on June 13th. Additionally, an electronic copy was sent on October 15th.

The policy book will be presented again for the Board's consideration at the October meeting.

Approve unless we hear from a member by Oct. 31. As previously presented.

RECOMMENDATION: Approve the Foundation Board Policy Book as presented

The Board Policy was approved as presented.

Motion: Gainer

Second: Bryant

Vote: unanimous