

**EDUCATION FOUNDATION
SPRING QUARTERLY MEETING
ADMINISTRATION BUILDING BOARD ROOM
Wednesday, June 5, 2019
Minutes
Meeting called to order at 12:12**

- I. Invocation – given by John Mendez
- II. Minutes of Previous Meeting
- III. Reports
 - A. Financial Reports
 1. Quarterly Financial Reports
 2. Update on Reforming of Foundation
- IV. Discussion and Possible Action Items
 - A. Endowed Scholarship Program Recipients
 - B. Mini - Grant, Sewell, and Samuel Grant Recipients
 - C. Board Composition/Resignations
 - D. Everman Education Policy Report
 - E. Golf Tournament Report
- V. Other Business

Meeting Adjourned 1:25

Mission

In partnership with area organizations, the Everman ISD Education Foundation financially supports students and staff in the enhancement of educational opportunities that enable students to be life-long learners, prepared to compete in a global society.

We achieve our mission by:

- *Providing 100% dual credit funding for all scholastically qualified students to attend academic and advanced technical college courses.*
- *Awarding competitive college scholarships through specified endowments.*
- *Funding educational projects proposed by teachers that provide technology and enhance creativity in the classroom.*

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 5, 2019

To: Board of Directors

From: Janet Wynne

In Re: Minutes of April 24, 2019 Meeting

The proposed minutes of the April 24, 2019, Foundation meeting are included in your packet for your consideration and review. The minutes were also emailed to you on May 7, 2019 for your review and electronic records.

RECOMMENDATION: Approve Minutes of April 24th Board meeting as proposed.

Motion: Mendez

Second: Turntine

Vote: unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 5, 2019

To: Board of Directors

From: Janet Wynne

In Re: Quarterly Financial Report

Mr. Gainer will present the Quarterly Financial Report at the meeting. He will also provide an update on the IRS status.

RECOMMENDATION: Approve financial reports as proposed.

Mr. Gainer reported the total liabilities and fund balances as \$880,001.57. He reported that the quarter enjoyed a strong market return. The ending fund balance at NTFCF is \$576,082.07.

Mr. Gainer will send out an email in August to let us know if when we are approved with our 501 (c) 3 letter so we can participate in the Day of Giving.

First: Balch

Second: Bryant

Vote: unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 5, 2019

To: Board of Directors

From: Janet Wynne

In Re: Endowed Scholarship Program Report

Information on the Endowed Scholarship Program will be presented for annual review and approval as follows:

Scholarships for EISD graduating seniors for post-secondary education are administered by EISD Education Foundation and are intended to recognize and reward EISD students exhibiting model citizenship, academic achievement, and additional criteria specified by the scholarships' donors.

The Endowed Scholarship Award Recipients 2019-20 will be presented.

RECOMMENDATION: Approve the Endowed Scholarship Award Recipients 2019-20

Discussion:

Ms. Turntine asked if there could be an increase the amount of money provided to students. Ms. Wynne said the donor determines the amount of money initially.

Mr. Gainer explained when a scholarship is endowed there is 2.5% so that gives us \$250 yearly to spend.

He said the basic \$250 is to help students get their foot in the door, application fee, etc.

Ms. Wynne summarized in addition to these scholarships, dual credit scholarships go to all qualified students.

She added that it would be good to have a one page document that shows all monies that go out in a year.

The recommendation was made to look at the future budget now so when the Foundation reaches \$1 million there will be a plan in place.

Mr. Amos suggested to do a 5 year out budget forecast, that is what the district does.

Ms. Macaulay suggested looking at college data to see about costs.

Ms. Wynne and Ms. Woodward suggested sending a letter about increasing amount and foundation would match the contribution.

Motion: Macauley

Second: Umholtz

Voted: unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 25, 2019

To: Board of Directors

From: Maggie Stevens

In Re: Foundation Mini- Grant, Samuel, and Sewell Grant Programs

Information on the Foundation Teacher Grant Programs selection process will be provided. Recipients for the following will be presented for approval:

Sewell Educator Mini Grant (\$1000) Ramp Up Read Alouds, Bishop- Kristin Alvarado & Ronna Montgomery
Samuel Educator Mini Grant (\$1000) Rocket Notes in the Rockin' Classroom, Baxter - John Rogers III

Educator Mini Grants:

Block Printmaking, \$400, Johnson, Maria Meczywor

Strategize with Connect Four, \$84, Bishop, Linda Brown

Kids Can Change the World! 2.0, \$200, Souder, Jackie Menzdorf

Reading Really Matters!, \$200, Bishop, Brittany Kimball

Feeding Body and Mind, \$360, Bishop, Jacqueline Ortiz

Total provided: \$3,244

RECOMMENDATION: Approve the recipients for the Foundation Teacher Grant Programs for 2019-20

Ms. Stevens shared that the process of administering mini-grants. A document detailing the grant process will be developed. Evaluation will require the principal's signature and will be shared with the Board.

Motion: Mendez

Second: Balch

Vote: Unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 5, 2019

To: Board of Directors

From: Janet Wynne

In Re: Board member composition/resignations

Board Director Lyle Blanchard has submitted his resignation from the Board. His resignation is attached.

Due to last month's discussion regarding maintaining an odd number of directors on the Foundation Board, we are not recommending a replacement.

RECOMMENDATION: Approve resignation as submitted

Motion: Mendez

Second: Balch

Vote: Unanimous

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 5, 2019

To: Board of Directors

From: Maggie Stevens

In Re: Golf Tournament Report

A debrief of the Foundation golf tournament planning will be presented by Ms. Stevens.

No action needed

Ms. Stevens presented information regarding golf tournament. We have all sponsors (gold, silver, and bronze). The need is hole sponsors and golfers.

Everman ISD Education Foundation

Board of Directors

Memorandum

Date: June 5, 2019

To: Board of Directors

From: Maggie Stevens

In Re: Everman Education Foundation Policy

A draft copy of the Everman Education Foundation Policy will be presented by Ms. Stevens. A portion of the policy will be reviewed and open for discussion and action.

RECOMMENDATION: Approve the policy as presented

Ms. Stevens reviewed the draft of the Everman Education Foundation Policy. Copies of the draft were distributed. The approval of the policy was tabled so that Directors could have time to review the policy before adopting it.

Motion: Bryant

Second: Mendez

Vote: Unanimous